



REGULAR BOARD MEETING
 BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT
 Village of Palatine, 200 East Wood Street in Palatine
 Second Floor - Community Room B
 February 27, 2024, at 5:00 p.m.



The meeting was called to order at 5:00 p.m. by President Sammons

Commissioners Present

Greg Sammons, President
 Joe Petricca, Vice President
 Terry Ruff, Treasurer
 Jennifer Rogers
 Susan Gould

Commissioners Absent

Staff Present

Lisa Allie, Park Board Secretary/Executive Assistant
 Michelle Eckelberry, Supt. of Dist. Services & Projects
 Sonia Austin, Assistant Superintendent of Finance
 Steve Nagle, Superintendent of Facilities

Colleen Palmer, Superintendent of Recreation
 Jim Holder, Superintendent of Parks & Planning
 Josh Ludolph, Asst. Superintendent of Facilities
 Amy Vito, Asst. Supt. of Parks & Planning

Visitors and Citizens Present

None

Approval of Agenda

Commissioner Gould moved, and Commissioner Petricca seconded that the agenda be approved. By a voice vote, the agenda for the regular meeting of February 27, 2024, was approved as presented. The result of the voice vote follows:

AYE: Susan Gould, Joe Petricca, Terry Ruff, Jennifer Rogers, Greg Sammons

NAY: None

ABSENT: None

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Petricca seconded that the consent agenda be approved as presented. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of February 23, 2024, Closed Session Minutes of February 13, 2024, and Warrant #4. The result of the roll call vote follows:

AYE: Jennifer Rogers Terry Ruff, Joe Petricca, Susan Gould, Greg Sammons

NAY: None

ABSENT: None

Motion carried.

Visitors and Citizens Comments

None

New Business

The Board reviewed a previously distributed board summary pertaining to the Award of Bid for Celtic Turf. Superintendent Holder said that the project is expected to start the week of June 10th and last 4-6 weeks in reply to questions from the Commissioners. Commissioner Petricca moved, and Commissioner Rogers seconded that the Board of Park Commissioners approve the lowest responsible bidder FieldTurf USA INC., Calhoun, GA, in the amount not to exceed \$1,199,035.34 for the purchase and installation to replace Celtic Park's synthetic turf soccer fields through Sourcewell Cooperative Purchasing Program. The motion was approved by a roll call; the result follows:

AYE: Terry Ruff, Joe Petricca, Susan Gould, Jennifer Rogers, Greg Sammons

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the Award of Bid for fertilizer. In response to Commissioner questions Superintendent Holder stated that this is for two applications at the golf course and athletic fields and the District 15 school sites; we don't fertilize or weed and feed at every park site every year. Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners approve the lowest responsible bidder, Tyler Enterprises, Morris, IL in the amount not to exceed \$47,277.75 to furnish and apply fertilizer applications for the 2024 season. The motion was approved by a roll call; the result follows:

AYE: Joe Petricca, Susan Gould, Jennifer Rogers, Terry Ruff, Greg Sammons

NAY: None

ABSENT: None

Motion carried.

Departmental Reports

The Park Board reviewed the previously distributed written Facilities Department report. Superintendent Nagle started his report with birthday parties which continue to show a strong interest; the Community Center has 56 parties booked to date. An improved benchmarking graph is included in the written report for an easier at-a-glance read. The customer service committee met on Monday to review the goals for 2024 and some early planning for our appreciation weeks. Superintendent Nagle also shared some of the early results from the golf course survey; 897 surveys were returned with the course conditions being ranked at 88% most important and appreciated, 87% reported that the customer service they received met or exceeded expectations and green surrounds was prioritized on the list of potential future improvements to focus on going forward. Superintendent Nagle also reported on some adjustments missed by Crown Castle, the cell tower lessee. He is working with them to get that straightened out which will result in some additional revenue coming back to the district. Commissioner Gould asked how the Stables have been doing without Toni; Superintendent Nagle reported that Anna is doing a wonderful job and has been keeping on top of everything.

The Board reviewed the previously distributed written Parks and Planning Department report. Superintendent Holder gave an update on the Meadowlark construction plans; the bid opening is March 15th so it should be ready for approval at the March 25th Park Board meeting. Cedar playground plans are being finalized; he hopes to have a bid date next week. Superintendent Holder also referenced the playground survey results for Cedar and Meadowlark parks that he included in the written report. Fleet Manger Deckert located 2 trucks: one near Detroit and the other one in Elgin. The Horticulture and Parks Crew were able to start some early spring maintenance activities.

Commissioner Reports/Future Agenda Items

Commissioner Ruff said that he went to the Legislative breakfast, it was OK, there were only 3 legislators there.

Commissioner Rogers also attended the legislative breakfast; the big news was that the budget is status quo but sounds like there would not be any money for new items. She also thanked the staff that attended the SLSF Fashion Show with her; it's a very nice event.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Gould moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Jennifer Rogers, Joe Petricca, Susan Gould, Terry Ruff, Greg Sammons

NAY: None

ABSENT: None

Motion carried at 5:16 p.m.

Respectfully submitted,

Lisa Allie
Park Board Secretary

Attest:

Approved:

Lisa Allie
Secretary

Greg Sammons
President

<u>2024 Park Board Meetings</u>		
March 11, 2024	June 24, 2024	October 21, 2024
March 25, 2024	July 8, 2024	November 11, 2024
April 8, 2024	July 22, 2024	November 25, 2024
April 22, 2024	August 12, 2024	December 9, 2024
May 13, 2024	August 26, 2024	*Memorial Day; meeting TBD
May 27, 2024*	September 9, 2024	
June 10, 2024	September 23, 2024	