



Minutes of a Regular Meeting
Board of Park Commissioners of Palatine Park District
Palatine Senior Center Multipurpose Room
505 South Quentin Road in Palatine
Tuesday, May 11, 2021 at 4:00 p.m.

Call to order at 4:00 p.m.

Commissioners Present

Terry Ruff, President	John Cozza
Jennifer Rogers, Vice President	Greg Sammons
Susan Gould, Treasurer	

Staff Present

Michael Clark, Executive Director	Joshua Ludolph, Asst. Supt. of Facilities
Steve Nagle, Supt. of Facilities	Pete Cahill, Asst. Supt. of District Services & Projects (HR)
Cheryl Tynczuk, Supt. of District Services & Projects	Glenn Hussey, Asst. Supt. of Parks & Planning
Zaida Torres, Supt. of Finance	Michael Noens, Communications & Marketing Manager
Donelda Danz, Supt. of Recreation	Cassidy Schmidt, Marketing Coordinator
Jim Holder, Supt. of Parks & Planning	Trish Feid, Park Board Secretary/Executive Asst.

Citizens Present

Nick Sawyer, former Park Board Commissioner	Joe Petricca, incoming Park Board Commissioner
Lauren Cozza	Jennifer Cozza

Approval of Agenda

Commissioner Cozza moved and Commissioner Gould seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of May 11, 2021 was approved as presented.

AYE: Greg Sammons, John Cozza, Susan Gould, Jennifer Rogers, Terry Ruff
NAY: None
ABSENT: None
Motion carried.

Certification of Election Results; Approval of Resolution #21-01

The Park Board reviewed the previously distributed documents regarding the Certification of Election Results and Resolution #21-01. Commissioner Cozza moved and Commissioner Gould seconded that the Park Board of Commissioners adopt Resolution #21-01 declaring Greg Sammons and Joe Petricca duly elected as Commissioners of Palatine Park District with said terms commencing at today's annual meeting of May 11, 2021 and expiring at the annual meeting in May of 2027. The Cook County Clerk's Official Certificate of Results including the detailed precinct information from the April 6, 2021 Consolidated Election were provided to the Park Board. The result of the roll call vote follows:

AYE: Greg Sammons, John Cozza, Susan Gould, Jennifer Rogers, Terry Ruff
NAY: None
ABSENT: None
Motion carried.

Administration of Oath of Office; Greg Sammons and Joe Petricca

Administering the Oath of Office, President Ruff swore in Greg Sammons and Joe Petricca as Commissioners of Palatine Park District Board of Park Commissioners for the term of 2021-2027. Along with the Park Board and staff, President Ruff congratulated Commissioners Sammons and Petricca on their election victory. President Ruff acknowledge Jay Cozza on his final Park Board Meeting after 30 years of service. (later in the meeting the Board gave recognition to Jay Cozza and Nick Sawyer)

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Rogers seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of April 27, 2021; and Warrant #9. The result of the roll call vote follows:

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion carried.

Visitors and Citizens Present

President Ruff read the previously received comments from former Executive Director Fred Hall to the group. Mr. Hall wanted to congratulate the newly elected Commissioners and wished them well; he also wanted to extend appreciation to Jay Cozza and to Nick Sawyer. President Ruff noted that there were no other comments received prior to or during tonight's meeting of May 11, 2021 from the public.

New Business

The Park Board began the annual election process, nominations for the position of President for the 2021-2022 year were offered. Commissioner Gould nominated Commissioner Rogers for the position of Board President. There being no further nominations, Commissioner Gould moved and Commissioner Petricca seconded that the nominations for Park Board President be closed; by a voice vote the motion was unanimously approved. Commissioner Gould moved and Commissioner Petricca seconded to elect Commissioner Rogers for the office of Park Board President. Upon the requested roll call vote approving Commissioner Rogers for the office of Park Board President on behalf of the 2021-2021 year, the result follows:

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None

Motion passed. The Park Board and staff thanked Commissioner Ruff for serving as President; Commissioner Ruff gave the meeting over to President Rogers.

President Rogers asked to receive nominations for the position of Vice President for the 2021-2022 year. Commissioner Ruff nominated Commissioner Gould for the position of Vice President. There being no further nominations offered, Commissioner Ruff moved and Commissioner Sammons seconded that nominations be closed; by a voice vote the motion was unanimously approved. Commissioner Ruff moved that Commissioner Gould serve as Park Board Vice President for the 2021-2022 year; Commissioner Sammons seconded the motion. The motion was approved as follows:

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None

ABSENT: None
Motion passed.

Commissioner Ruff moved that the appointment of Commissioner Sammons for Park Board Treasurer for the 2021-2022 year be approved. Commissioner Gould seconded the motion. By a voice vote, the motion was approved as follows:

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion passed.

Commissioner Ruff moved that the appointment of Trish Feid for Board Secretary for the 2021-2022 year be approved. Commissioner Sammons seconded the motion. By a voice vote, the motion was approved as follows:

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion passed.

President Rogers submitted for Board approval the following appointments for the period of May 25, 2021 through May 10, 2022: Mike Clark: Executive Director, Secretary Pro Tem, Representative to the Northwest Special Recreation Association, and alternate Representative to the Metro Risk Management Agency, and; Zaida Torres: Representative to the Metro Risk Management Agency, and; Michael Noens: Liaison to the Greater Palatine Chamber of Commerce and Industry, and; JP McNamara: Park Foundation Liaison, Commissioner Ruff: Liaison to PALS (Palatine Affiliate Leader Society) and Commissioner Sammons: Liaison to Employee Health Insurance Committee, and; Mike Clark and Trish Feid appointments as Open Meetings Act (OMA) officers, and; Mike Clark and Trish Feid appointments as Freedom of Information Act (FOIA) officers, and; Zaida Torres appointment of Compliance Office of drafting and updating of disclosures as they relate to bond issuance; and, Colleen Palmer and Jim Holder appointments as ADA Representatives. Commissioner Ruff moved to approve President Rogers' appointments; Commissioner Gould seconded. The motion was unanimously approved by a voice vote as follows:

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion passed and all those present agreed to serve.

President Rogers said that with the agreement of the Park Board to approve the proposed meetings of the Board of Park Commissioners of the Palatine Park District for 2021-2022, announcing that regular meetings of the Board will be conducted at the Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine, Illinois on the second and fourth Tuesdays of each month, beginning at 7:00 p.m., excluding the months of September and December which will have one meeting. In response to President Rogers' question, Director Clark said that we could be looking at July, mid-summer to return to in-person meetings. Commissioner Ruff moved and Commissioner Gould seconded the motion, which was unanimously approved by a voice vote as follows:

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion passed.

The Board reviewed a previously distributed board summary for the review/approval Sections 7.04 (Park District Related Policies) of the Affiliate, Parent and Special Interest Group Program Guidelines and Procedural Manual. Commissioner Ruff moved and Commissioner Sammons seconded that the Board of Park Commissioners approve Sections 7.04 (Park District Related Policies) of the Affiliate, Parent and Special Interest Group Program Guidelines and Procedural Manual as presented. Responding to Commissioner Sammons, Director Clark said that we additional sections to go through, we are getting there. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion passed.

Departmental Reports

The Park Board reviewed the previously distributed District Services and Projects Department Report. Supt. Tynczuk introduced Cassidy Schmidt, the new Marketing Coordinator for the Park District to the meeting. In response to Commissioner Ruff, Schmidt said that she is very happy to be here! Tynczuk asked if there were any inquiries pertaining to the Department Report, there were no questions at this time.

The Park Board reviewed the previously distributed Recreation Department Report. Supt. Danz highlighted a few items including that the outdoor activities' participation numbers are rising; there is a little delay with pickleball resuming at Harper College; and the Visual Arts programing interest is picking up. Responding to Commissioner Ruff, Danz said that all pool pass refunds are completed, for use of the pool, residents will be paying daily fees and making reservations ahead of time. Concerning President Rogers' inquiry, Danz said that for "phase 5", we will continue with the same process as we keep working on it. Danz added that we will have lap swim passes available and responded to Commissioner Sammons that the swim meets are on as scheduled.

President Rogers noted there were no other Departmental Reports. The Park Board thanked staff for the Department Reports.

Executive Director's Report

The Park Board reviewed the previously distributed Executive Director's Report. Executive Director Clark highlighted several items from his report. Clark thanked both Parks and the Trades Crews with the various maintenance tasks for the CARE building; also thank you to IT for their work. Staff continues to work through the changing mitigation guidelines, Clark complimented staff on their creativity, etc. The Hometown Fest is still on with providing the public with the expo, food/beverage and the carnival; no music; and it is not confirmed yet if the state liquor license will be approved. Clark congratulated Jay Cozza and Nick Sawyer for their years of service. Clark is looking for direction from his recent Board memo regarding proposed mural painting volunteer project request at Hick Road crossing; there was consensus to help get the funding as soon as possible and Director Clark added that he can talk with

Community Outreach Coordinator McNamara on ideas.

Commissioner Reports and Proposed Future Agenda Items

As he begins his serving as Park Commissioner, Commissioner Petricca said that he is happy to be here.

Commissioner Ruff gave thanks to Nick Sawyer for all his community time prior to the Park Board and for his time serving on the Park Board. Reminiscing about Commissioner Ruff's first park visit trip with Jay Cozza at Hamilton, Commissioner Ruff added that he wanted to thank Jay for his 30 years serving the community and Park Board. Commissioner Ruff welcomed Commissioner Sammons and Commissioner Petricca to the Board.

Commissioner Gould shared a comment regarding Maple Park. Commissioner Gould thanked outgoing Commissioners Jay Cozza and Nick Sawyer and welcomed the newly elected Commissioners.

Commissioner Sammons is looking forward to his new term as Park Commissioner. Commissioner Sammons gave thanks to Nick Sawyer and Jay Cozza.

President Rogers wanted to thank Nick Sawyer on his years serving the Board and for all those time Nick drove to Springfield for the Legislative Conference. On behalf of the Board and staff, President Rogers presented Nick Sawyer with his commemorative gift for serving the Board. The script enclosed on the gift honoring Nick Sawyer read in recognition of his 11 1/2 years of outstanding contributions, community leadership and service to advance parks, recreation and conservation in the state of Illinois as a valued member of the Palatine Park District Board of Commissioners. The Board and staff again gave thanks to Nick Sawyer and wish him well.

Honoring Jay Cozza, President Rogers said on behalf of the Board and staff, President Rogers gave thanks to Jay for his 30 years of dedication and service; President Rogers presented Jay Cozza with his commemorative gift for serving the Board. The script enclosed on the gift honoring John (Jay) Cozza read in recognition of his 30 years of outstanding contributions, community leadership and service to advance parks, recreation and conservation in the state of Illinois as a valued member of the Palatine Park District Board of Commissioners. The Board and staff again gave thanks to Jay Cozza and wished him well with his next chapter in life. President Rogers also welcomed and congratulated both Commissioner Sammons and Commissioner Petricca for their dedication to serve on the Board. President Rogers also thanked outgoing President Ruff; it was a busy and unique year with a lot going on.

President Rogers reported that no future agenda items were presented tonight.

Adjournment

There being no further business to come before the Park Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Sammons seconded the motion which was unanimously approved by a voice vote.

AYE: Terry Ruff, Joseph Petricca, Greg Sammons, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed at 4:56 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Trish Feid
Secretary

Approved:

Jennifer Rogers
President

2021 Park Board Meetings

May 25, 2021
June 8, 2021
June 22, 2021
July 13, 2021
July 27, 2021

August 10, 2021
August 24, 2021
September 14, 2021
September 28, 2021
October 12, 2021

October 26, 2021
November 9, 2021
November 23, 2021
December 14, 2021