



Virtual Meeting
REGULAR BOARD MEETING
 BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT
 Minutes of January 11, 2022 at 5:00 p.m.

President Rogers called the remote meeting to order at 5:00 p.m. and acknowledged due to Restore Illinois Mitigation guidelines tonight’s Board meeting will be conducted via video Zoom platform, and in accordance with SB 2135. To ensure all discussion, testimony and votes could be heard President Rogers confirmed each member of the Board was able to hear her by a roll call response.

Commissioners Present

Jennifer Rogers, President	Joe Petricca
Susan Gould, Vice President	Terry Ruff – brief connectivity problem
Greg Sammons, Treasurer	

Staff Present

Mike Clark, Executive Director	Colleen Palmer, Asst. Supt. of Recreation
Donelda Danz, Supt. of Recreation	Glenn Hussey, Asst. Supt. of Parks & Planning
Steve Nagle, Supt. of Facilities	Gergana Minchev, Asst. Supt. of Finance
Jim Holder, Supt. of Parks & Planning	Dayell Houzenga, Asst. Supt. of District Services
Michelle Eckelberry, Supt. of District Services & Projects	Brian Udany, Risk Manager
Joshua Ludolph, Asst. Supt. of Facilities	Trish Feid, Park Board Secretary/Executive Asst.

Visitors and Citizens

No visitors.

Approval of Agenda

Commissioner Gould moved and Commissioner Sammons seconded that the agenda be approved. Through a roll call vote, the agenda for the meeting of January 11, 2022 was approved.

AYE: Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
 NAY: None
 DELAYED: Terry Ruff
 Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Sammons seconded that the consent agenda be approved. Commissioner Sammons commented on the record of the January 11, 2022 minutes, acknowledged the POC garden area going away, Commissioner Ruff said that the fire department station is expanding the station for admin area and needs the area. Regarding Supt. Holder on the modification to the ice rink, Commissioner Sammons said that it looks great. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of December 14, 2021; Closed Session Minutes of December 14, 2021; Warrant #24; and Warrant #1. The result of the roll call vote follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
 NAY: None
 ABSENT: None
 Motion carried.

Visitors and Citizens Comments

President Rogers acknowledged no public comments were presented prior to or during the meeting of

January 11, 2022.

Departmental Reports

The Board reviewed the previously distributed written Risk Management's 2021 Palatine Park District COVID-19 Statistics Report dated August 1st through December 31st. Risk Manager Udany briefly reviewed the report. Commissioner Sammons said the information looks good, and Commissioner Sammons is surprised the numbers are not higher, Commissioner Gould said that you do not always hear about the cases. President Rogers asked if staff needs any Board support, Udany said that staff is continuing to follow the trends. Director Clark gave thanks to Risk Manager Udany, Supt. Eckelberry, Asst. Supt. Houzenga and Recruitment/Volunteer Coordinator Drew.

The Board reviewed the previously distributed written Recreation Department Report. Supt. Danz highlighted various successful special events, the 2 trips to the North Pole with 130 passengers each was a fun day; the gingerbread house decorating competitions went well; and the dog event was well received by the participants. C.A.R.E. has been a challenge with changes and special thanks to Customer Service Representative/C.A.R.E. Associate/Scholarship Coordinator Orr for her help with registration, Supt. Danz said that pickleball is doing well at Harper College Campus; Commissioner Sammons suggested that it would be nice to offer early hours for pickleball at Harper College for the players who work during the day.

New Business

The Board reviewed a previously distributed board summary pertaining to the approval of Professional Services Contract for Community Park (Family Aquatic Center) Parking Lot Pavement Improvements. Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners approve Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois, in the amount not to exceed \$66,200 to provide construction documents, permitting and construction administration for Community Park's Family Aquatic Center parking lot improvements. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried.

Executive Director Report

The Board reviewed the previously distributed written Executive Director Report. Executive Director Clark referenced his memo and provided the Board with the current COVID information; staff doing an amazing job at pivoting on how to comply with mandates. In response to COVID vaccinations, staff is at the high to mid-90% of full-time staff being vaccinated; Aquatics Manager Griffin did a job on creating status records in RecTrac regarding qualified vaccination records of patrons; staff is not keeping the records but doing visual confirmation of vaccination cards and then RecTrac recording of their status. There are 2 general mailboxes for COVID questions. Staff is back to the recruit phase for the Supt. of Finance. Bond consultant Eric Anderson of Piper Sandler & Company will at the January 25, 2022 Board meeting reviewing the marketing conditions. Clark thanked all the staff for the work leading up mandate and reaction/backlash from residents, everyone did an amazing job. President Rogers inquired if we lost any staff due to the vaccination mandate, staff responded that we did not for full-time but one part-time preschool teacher resigned.

Commissioner Reports/Future Agenda Items

President Roger said that the ice rink looks nice, keep making that ice

President Rogers mentioned that no future agenda items were presented.

Executive Session

President Rogers requested a motion to close the public portion of the meeting and convene in executive session. Commissioner Ruff moved and Commissioner Sammons seconded that the Board of Park Commissioners go into closed session for discussion of Executive Session; Section 2(c)(5) Open Meetings Act for discussion of the acquisition or lease of real property for the use of the District. The result of the roll call vote follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion carried at 5:27 p.m.

Return to Open Session

Commissioner Gould moved to come out of closed session at 5:27 p.m. and resumed to the regular meeting of the Board of Park Commissioners; Commissioner Sammons seconded the motion which was unanimously approved by a roll call vote as follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion carried.

Action on Matters Considered in Closed Session

President Rogers said the Board of Park Commissioners met in closed session for discussion of the acquisition or lease of real property for the use of the District. President Rogers said that there is no action at this time.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Sammons seconded the motion which was unanimously approved by a roll call vote.

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers
NAY: None
ABSENT: None
Motion carried at 5:49 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Approved:

Trish Feid
Secretary

Jennifer Rogers
President

2022 Park Board Meetings

January 25, 2022
February 8, 2022
February 22, 2022
March 8, 2022
March 22, 2022
April 12, 2022
April 26, 2022
May 10, 2022

May 24, 2022
June 14, 2022
June 28, 2022
July 12, 2022
July 26, 2022
August 9, 2022
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September 13, 2022

September 27, 2022
October 11, 2022
October 25, 2022
November 8, 2022
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